

Combo Statement Alternate 2

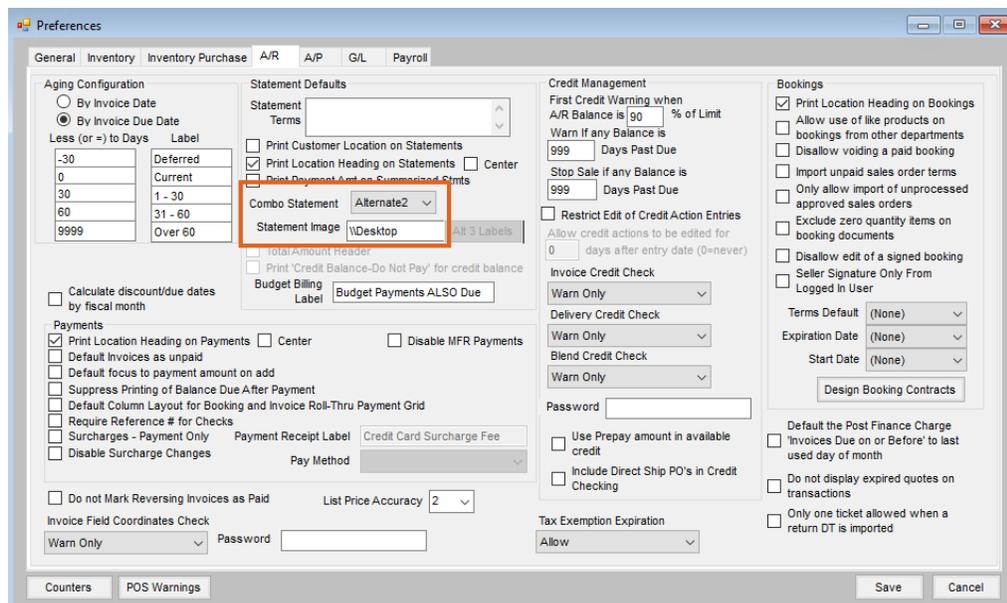
Last Modified on 02/27/2026 3:22 pm CST

The Alternate 2 Combo Statement includes the Remit Address found in the Location settings and also includes a barcode or OCR code that represents up to six characters of the Customer ID and a statement balance.

A JPEG file of the Statement image can be selected to print in the upper-left corner of the Statement. Define the path for the JPEG file on the A/R tab at *Accounting / Setup / Preferences* in the *Statement Image* area.

The Location heading information does not print on this style, so it is recommended to include the Location information in the JPEG image or use a pre-printed form.

Before running the Combo Statement, navigate to the A/R tab at *Accounting / Setup / Preferences*, then choose *Alternate2* in the *Combo Statement* drop-down.



To run the report, navigate to *Accounting / Reports / Accounts Receivable / A/R Status*. Choose to print a *Barcode* or *OCR* from the *Scan Font* drop-down. Then, indicate the *Barcode Amount Source* (*Total Balance*, *Pay By Date 1*, or *Pay By Date 2*). The *If Paid By Dates* are set in the *Report Criteria* area.

A/R Status Reports

Customer Balances
Payment Register
Statements
Combo Statement
Customer Change Log
Cash Receipts Projection
Volume Statement
Customer Credits
Card Activity
Driver/Salesperson Aging

Select Locations: All Select

Setup Groups
Group XRefs
Scan Font: Barcode
Barcode Amount Source: Total Balance
Pay By Date 1
Pay By Date 2

Report Criteria
Select Customers: All Select
Classifications
Print Which: Invoice/Payment # Control # Both
Sort By: Customer ID Customer Name Zip Code
Statement Aging date: 02/27/2026
If Paid By - Date # 1
If Paid By - Date # 2

Print Options
 Due Date 02/27/2026
 Zero Balance Invoices
 Zero Balance with Activity
 Zero Balance without Activity
 Credit Balance with Activity
 Credit Balance without Activity
 Include Invoice Analysis
 Print Invoice Comments
 Include Invoice Discounts
 Print Customer Splits
 Include Field Description
 Include Imported Ticket #s
 Include Scale Ticket #s
 Include Invoice PO#
 Include Payment Inv/Book Detail
 Include Payment Comments
 Print Sales Class Recap
 Detail
 Include Prepay Recap
 Include Zero Quantity and Dollars
 Current Balance Only
 Include Booking Recap
 Include Card Recap
 Include Deferred Invoice Recap
 Group By Sales Class
 Include Grain Contract Info
 Include Grain Balances
 Include Grain Settlement Activity
 Include Settlement Comments
 Include all Customers regardless of Stmt Setting
 Print Aging before Detail

Print: Print Preview Text File PDF File

Load Set Save Set
OK Cancel

Do Not Merge PDFs

Print Job Size: All # Copies: 1 Collate:

Send Statements to Grower360
Month: Year: Missing Only: Export

Message Options
Message: Use Aging Messages: Messages

Additional information regarding Report Criteria for Combo Statements can be found [here](#).

Note: The Do Not Print 'Budget Pymts ALSO Due' option is not available with this format.

Statement Page 1

ID: 12345

Main Plant
140 E South First St,
Shelbyville, IL62565

Amount Remitted: _____

Statement Page 1

ID: 12345 Date: 02/27/2026

Main Plant
140 E South First St,
Shelbyville, IL62565

Amount Remitted: _____

Date	Number	Description/Detail	Quantity	Price / Unit	Extension %	Your Share		
						Prepaid	Regular	
Payments								
12/22/2026	51	Regular Payment				2,726.00	-2,726.00	
		Payment				2,726.00	-2,726.00	
Payment Total						2,726.00	-2,726.00	
12/22/2026	58	Regular Payment				850.00	-850.00	
		Payment				850.00	-850.00	
Payment Total						850.00	-850.00	
01/06/2026	106	Charge Invoice - Due 02/03/2026				823.00	823.00	
		Potash (0-0-60)	4,500.00 Lbs	350.00 /Tons	787.50		787.50	
		Aatrex 4L	2,000 Gal	17.75 /Gal	35.50		35.50	
Invoice Total						823.00	823.00	
01/08/2026	80	Charge Invoice - Due 02/03/2026				3,612.50	3,612.50	
		Map (11-52-0)	6,000.000 Lbs	475.00 /Tons	1,425.00		1,425.00	
		Dry Spreading	500,000 Acres	29.00 /Acre	14,500.00		2,900.00	
Invoice Total						15,925.00	3,612.50	
Ending Total Balances						487.75	487.75	
Ending Total Balances						0.00	5,417.40	
Deferred	Current	1-30	31-60	Over 60	Unapplied	Budget/Billing	Prepay	Overall
0.00	0.00	0.00	0.00	5,417.40	0.00	0.00	0.00	5,417.40

Date	Number	Description/Detail	Quantity	Price / Unit	Extension %	Your Share		
						Prepaid	Regular	
Payments								
12/22/2026	51	Regular Payment				2,726.00	-2,726.00	
		Payment				2,726.00	-2,726.00	
Payment Total						2,726.00	-2,726.00	
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		Payment				850.00	-850.00	
Payment Total						850.00	-850.00	
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01/08/2026	80	Charge Invoice - Due 02/03/2026				3,612.50	3,612.50	
		Map (11-52-0)	6,000.000 Lbs	475.00 /Tons	1,425.00		1,425.00	
		Dry Spreading	500,000 Acres	29.00 /Acre	14,500.00		2,900.00	
Invoice Total						15,925.00	3,612.50	
Ending Total Balances						487.75	487.75	
Ending Total Balances						0.00	5,417.40	
Deferred	Current	1-30	31-60	Over 60	Unapplied	Budget/Billing	Prepay	Overall
0.00	0.00	0.00	0.00	5,417.40	0.00	0.00	0.00	5,417.40

