Setting Up Duplexing on 2200 LaserJet HP Printer

Last Modified on 06/24/2025 10:53 am CDT

A2200 LaserJet HP printer can be set up to print on both sides of the paper.

Note: This option is only available with the PS driver.

Right-click the **Printer** icon and choose Printer properties. Select **Preferences**.

Securit	y	Device	About					
General	Sharing	Ports	Advanced	Color Management				
3	HP LaserJet 2200 Series PS (MS)							
ocation:								
Comment:								
	HP LaserJet	t 2200 Series	PS (MS)					
Model: Features Color: Yes	HP LaserJet	t 2200 Series	PS (MS) Paper available	8				
		t 2200 Series		8				
Features Color: Yes Double-sic Staple: No	ded: Yes	t 2200 Series	Paper available	E.				
Features Color: Yes Double-sid Staple: No Speed: 32 p	ded: Yes		Paper available	E V				

On the Printing Shortcuts tab, change Print on Both Sides from No to Yes, flip over. Select Apply, OK, then OK.

Advanced	Printing Shortcuts	Paper/Quality	Effects	Finishing	Job Storage	Color	Services						
A printing shortcut is a collection of saved print settings that you can select with a single click.													
Printing sh	nortcuts:					1							
	Factory Defaults			^] 5						
					Paper sizes:		85>	11 inches					
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					Paper source	e:							
\rightarrow	Envelopes				Automatical	~							
	_				Paper type:								
Ē	Cardstock/Heavy				Unspecified	~							
	,				Print on both	sides:							
Labels					Yes, flip ove	~							
					Pages per sh	neet:			I				
					1 page per	~							
11	Transparencies				Color options:								
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