Modifying Settlement Check Payname(s) and Address - Grain

Last Modified on 11/03/2026 8:45 am CST

It is sometimes necessary to change names and/or addresses on Grain Settlement Checks.

Note: Modifying the *Payname* on a Settlement Check does not change the Patronage destination or status.

On the *Add a Settlement* screen, before saving the Settlement, go to the *Paynames* tab. Make the appropriate changes to the *Paynames* and the *Check Address* as needed.

Note: Paynames and addresses modified on the *Paynames* tab are recorded in the database, providing audit tracking of these changes.

