Send Statements to Grower360

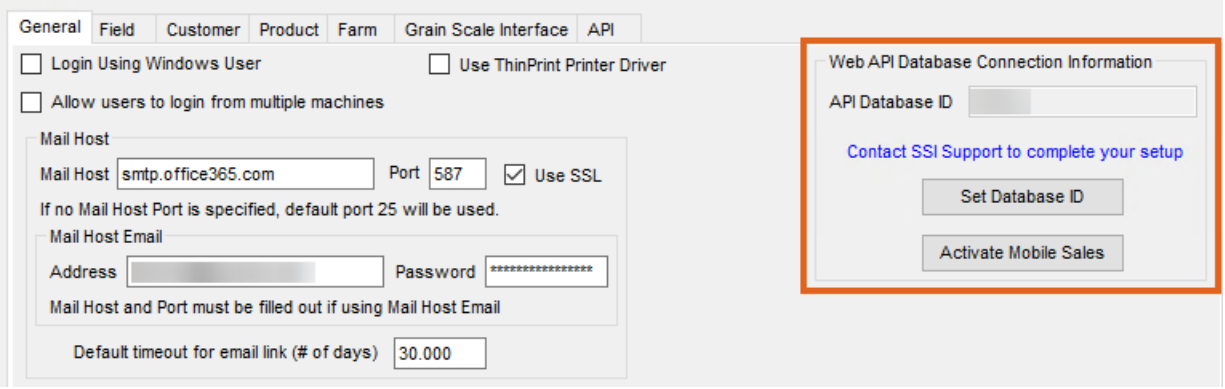
Last Modified on 03/18/2025 11:51 am CDT

Statements and Combo Statements may be sent to a Grower360 library from either live data or a play database. CRM or Grower360 is not required to send statements to the Grower360 library. By performing the necessary setup to send statements to this library, when implementing Grower360, these documents will be available to Growers as historical documents.

> The process to send statements to Grower360 may take a significant amount of time. It is recommended to run this process after-hours or from a system that will not be used while processing the statements.

Live Data Setup

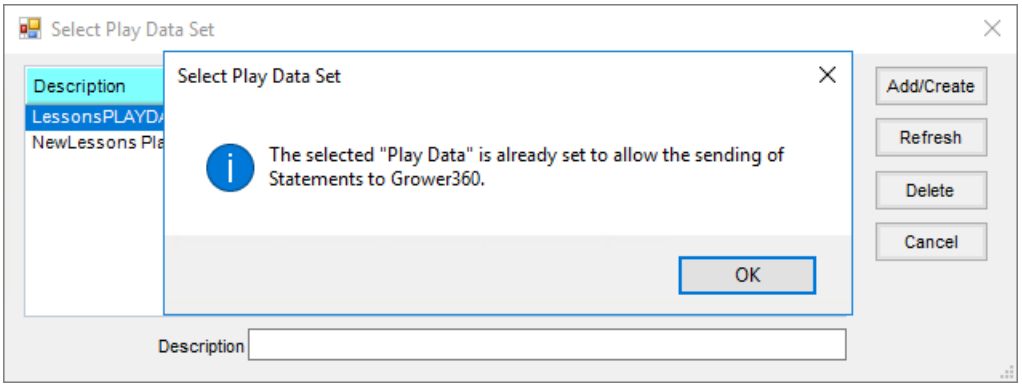
The *API Database ID* must be entered in Agvance at *Hub / Setup / Company Preferences*. If this field is blank, contact support@agvance.net to ensure this area is populated with the correct information.



Play Database Setup

Create a play database and select the option *Database will be used to send Statements to Grower360*. This establishes the connection between the live data and play data.

If a play database already exists, the link may be established by holding **Shift** and right-clicking the **Refresh** button at *Hub / Utilities / Create/Refresh Play Data*. A message will display indicating the link has been established and the play data may be used for sending statements to Grower360.

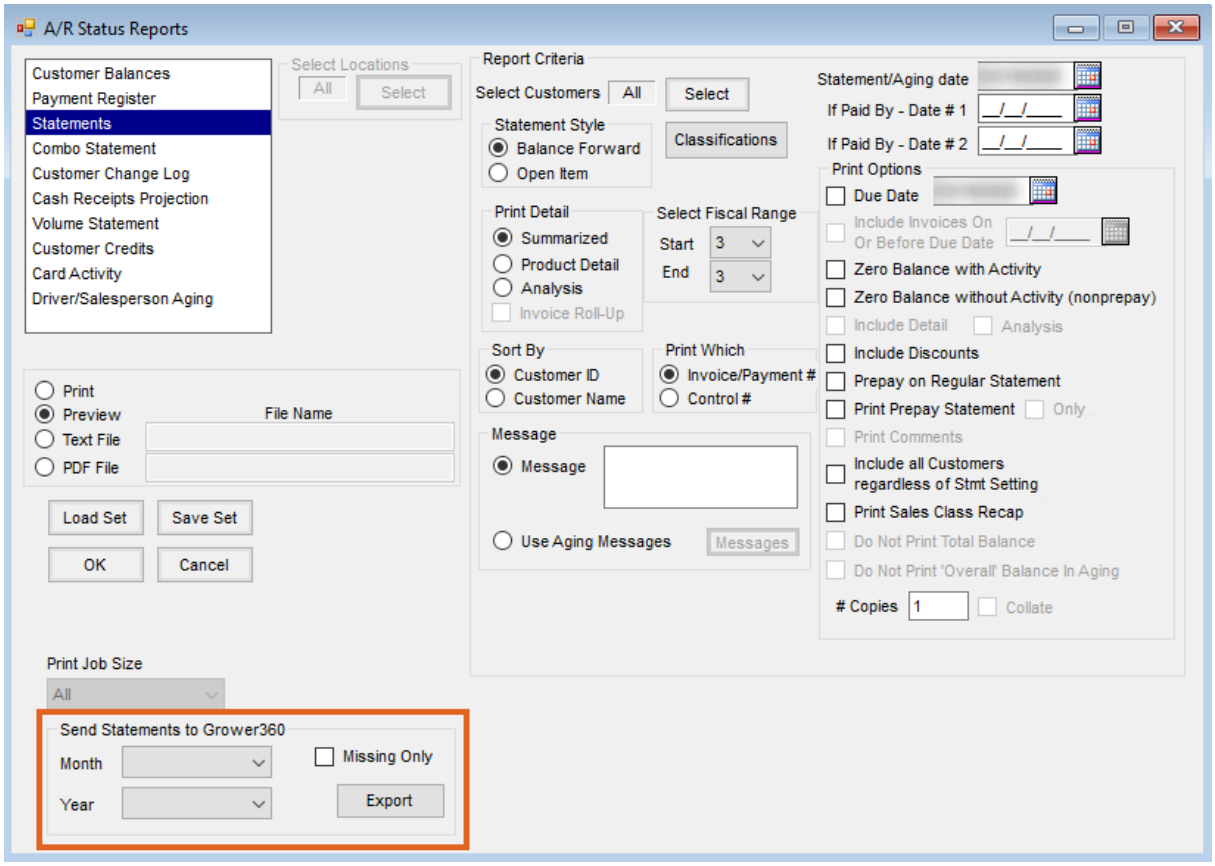


After receiving the message, select **Refresh** to finalize the connection and allow the statements to be sent from Accounting Reports.

Processing Statements

1. Statements can be processed from the either the live database or the play database.
    - If using live data, continue to Step 2.
    - If using play data to process statements, select the database from the drop-down in the upper-right corner of the *Hub*.

2. Navigate to *Accounting Reports / Accounts Receivable / A/R Status*, and select *Statements* or *Combo Statements* from the list of reports.
3. Set the desired *Report Criteria*, *Message*, or *Print Options*, or load a *Save Set*.
4. When statements are ready to be sent to the Grower360 library, select the *Month* and *Year* in the *Send Statements to Grower360* section then choose **Export**.


A/R Status Reports
Customer Balances
Payment Register
Statements
Combo Statement
Customer Change Log
Cash Receipts Projection
Volume Statement
Customer Credits
Card Activity
Driver/Salesperson Aging
Select Locations
All
Select
Report Criteria
Select Customers
All
Select
Classifications
Statement Style
Balance Forward
Open Item
Statement/Aging date
If Paid By - Date # 1
If Paid By - Date # 2
Print Options
Due Date
Include Invoices On Or Before Due Date
Zero Balance with Activity
Zero Balance without Activity (nonprepay)
Include Detail
Analysis
Include Discounts
Prepay on Regular Statement
Print Prepay Statement
Only
Print Comments
Include all Customers regardless of Stmt Setting
Print Sales Class Recap
Do Not Print Total Balance
Do Not Print 'Overall' Balance In Aging
Copies
1
Collate
Print Detail
Summarized
Product Detail
Analysis
Invoice Roll-Up
Select Fiscal Range
Start
3
End
3
Sort By
Customer ID
Customer Name
Print Which
Invoice/Payment #
Control #
Message
Message
Use Aging Messages
Messages
Print
Preview
Text File
PDF File
File Name
Load Set
Save Set
OK
Cancel
Print Job Size
All
Send Statements to Grower360
Month
Year
Missing Only
Export