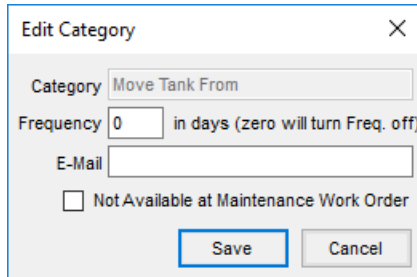


# Maintenance Categories

Last Modified on 01/25/2024 11:55 am CST

Navigate to *Energy / Setup / Categories*.



The screenshot shows a dialog box titled "Edit Category" with a close button (X) in the top right corner. The dialog contains the following fields and controls:

- Category:** A text input field containing the text "Move Tank From".
- Frequency:** A numeric input field containing the value "0", followed by the text "in days (zero will turn Freq. off)".
- E-Mail:** An empty text input field.
- Not Available at Maintenance Work Order:** A checkbox that is currently unchecked.
- Buttons:** "Save" and "Cancel" buttons at the bottom.

- **Category** – Used on Maintenance Work Orders, the categories may be various jobs to be completed such as painting tanks or changing regulators.
- **Frequency** – This is an area for future development.
- **E-mail** – If the *Email Billing Comments* option is selected at *Setup / Preferences* and a Maintenance Work Order is added for this category, an email is automatically sent to this e-mail address.
- **Not Available at Maintenance Work Order** – If checked, the category is not visible in the *Category* drop-down list on the *Add a Maintenance Work Order* window.