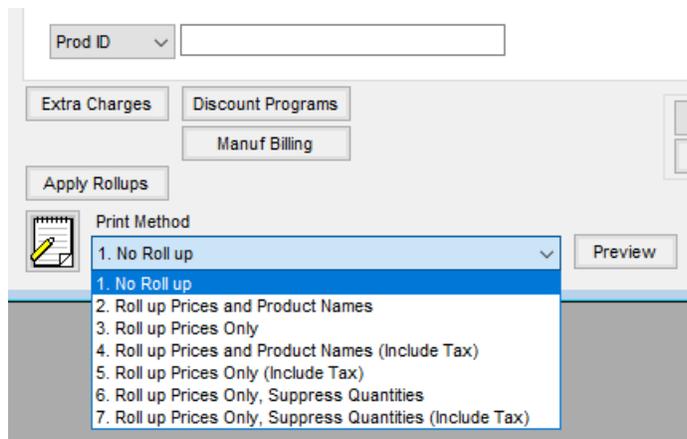


Roll-up Invoice Printout

Last Modified on 03/03/2026 8:06 am CST

Print Method on Invoice

Various Invoice roll-up print methods are available on the Invoice itself before the document has been saved. There is a *Print Method* drop-down menu with the following selections:



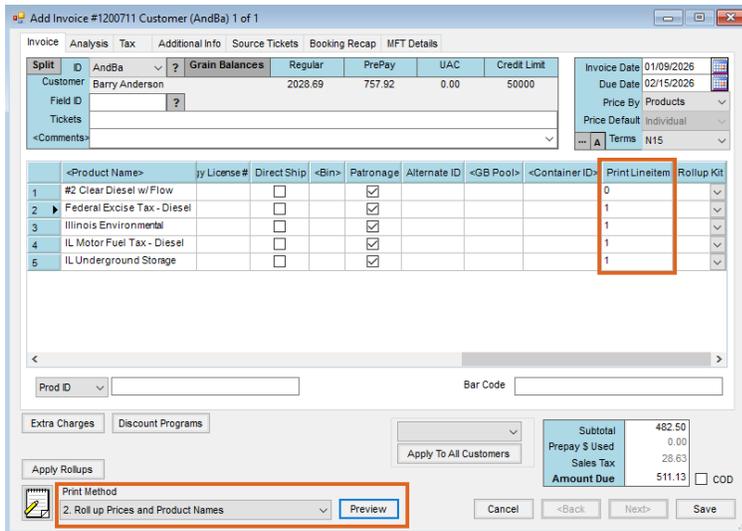
- **No Roll up** – Print the Invoice normally, listing all Products and their prices individually.
- **Roll up Prices and Product Names** – Print an Invoice with only the first Product listed. Agvance will add the extensions of all the Products on the Invoice together and divide by the number of units on the first line item to determine the unit price. Sales tax is calculated and displayed separately.
- **Roll up Prices Only** – Display all Invoice line items, but only show the price on the first line item, calculated the same as with the *Roll up Prices and Product Names* method. Sales tax is calculated and displayed separately.
- **Roll up Prices and Product Names (Include Tax)** – Print only the first line item and calculate the price the same as the *Roll up Prices and Product Names* method but the with sales tax included in the calculation and not printed separately.
- **Roll up Prices Only (Include Tax)** – Print all line items on the Invoice but only include the price on the first line item, including sales tax, calculated the same as the *Roll up Prices and Product Names (Include Tax)* method.
- **Roll up Prices Only, Suppress Quantities** – Display all Invoice line items, but only show the price on the first line item, calculated the same as with the *Roll up Prices and Product Names* method. Sales tax is calculated and displayed separately. No quantities will be printed on the Invoice.
- **Roll up Prices Only, Suppress Quantities (Include Tax)** – Print all line items on the Invoice, but only include the price on the first line item, including sales tax, calculated the same as the *Roll up Prices and Product Names (Include Tax)* method. No quantities will be printed on the Invoice.
- **Preview** – Select this to preview the invoice line items as they will print with the selected roll-up option.

Print Method Print Lineitem

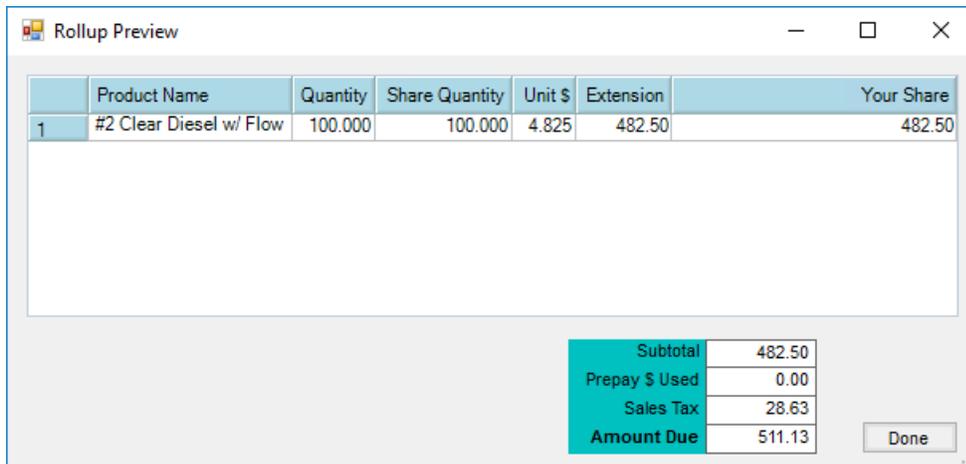
Utilize the *Print Lineitem* column on the Invoice to determine line items that display on the Invoice printout.

Example 1 - Fuel with MFT Lines Rolled Up

Enter 0 on line items that should be printed on the Invoice. Enter 1 on line items to be rolled up based on the *Print Method* selected. For the *Roll up Prices and Product Names* Print Method, line items with 2 entered in the *Print Lineitem* column will be rolled up into the Product directly above with 0 entered in the *Print Lineitem* column. Choose **Preview** to see how the Products will display on the Invoice.



For example, the image above would result with one line item:



Amounts for lines 2 - 5 on the Invoice have been rolled up to be included in the *#2 Clear Diesel w/ Flow* line.

Example 2 - After Hours Delivery Fee

Enter 0 on line items that should be printed on the Invoice. Enter 1 on line items to be rolled up based on the *Print Method* selected. For the *Roll up Prices and Product Names* Print Method, line items with 1 entered in the *Print*

Lineitem column will be rolled up into the Product directly above with 0 entered in the Print Lineitem column. Choose **Preview** to see how the Products will display on the Invoice.

The screenshot shows the 'Add Invoice #1200711 Customer (AndBa) 1 of 1' window. The 'Print Method' dropdown menu is highlighted, showing the option '2. Roll up Prices and Product Names' and a 'Preview' button. The table below shows the line items:

	<Product Name>	ly License #	Direct Ship	<Bin>	Patronage	Alternate ID	<GB Pool>	<Container ID>	Print Lineitem	Rollup Kit
1	#2 Clear Diesel w/ Flow		<input type="checkbox"/>		<input checked="" type="checkbox"/>				0	
2	Federal Excise Tax - Diesel		<input type="checkbox"/>		<input checked="" type="checkbox"/>				1	
3	Illinois Environmental		<input type="checkbox"/>		<input checked="" type="checkbox"/>				1	
4	IL Motor Fuel Tax - Diesel		<input type="checkbox"/>		<input checked="" type="checkbox"/>				1	
5	IL Underground Storage		<input type="checkbox"/>		<input checked="" type="checkbox"/>				1	
6	After Hours Delivery Fee		<input type="checkbox"/>		<input checked="" type="checkbox"/>				0	

For example, the image above would result with two line items:

The 'Rollup Preview' window shows the following table:

	Product Name	Quantity	Share Quantity	Unit \$	Extension	Your Share
1	#2 Clear Diesel w/ Flow	100.000	100.000	4.825	482.50	482.50
2	After Hours Delivery Fee	1.000	1.000	25.000	25.00	25.00

Subtotal	507.50
Prepay \$ Used	0.00
Sales Tax	28.63
Amount Due	536.13

The #2 Clear Diesel w/ Flow line total includes the #2 Clear Diesel w/ Flow amount along with the Federal Excise Tax - Diesel, Illinois Environmental, IL Motor Fuel Tax - Diesel, and IL Underground Storage amounts.

Entering 0 as the Print Lineitem value for the After Hours Delivery Fee allows the line to be printed below Products being rolled up.