

# Record Free Product on a Booking

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The following is an example of recording free seed bags when adding a Booking.

It is recommended to set up a Free Seed Discount Product in a non-inventoried Miscellaneous department with Inventory and Billing Units of *Bags*. Point the sales account for the discount Product to the seed sales General Ledger Account.

1. Add a Booking for the actual quantity of seed bags to be ordered/delivered at the appropriate unit price.
2. On that same Booking, add another line item (Free Seed Discount) for a negative quantity of free seed bags at the unit price booked.

Splits		Customer ID	AndBa	?	Regular	PrePay	UAC	Credit Limit	
		Customer Name	Barry Anderson			3708.76	12659.25	0.00	50000
		Field ID	?						
		<Comments>							

  

<Product Name>	Quantity	Inv	Lev	P	Dwn	<Unit S>	Bill U	Total S	S#	<%>	Your Share	<Amt P
1 Asgrow Beans AG3302	55.000	Bags	List			28.00	Bags	1540.00	1	100.0000	1540.00	
2 Free Seed Discount	-5.000	Bags	List			28.00	Bags	-140.00	1	100.0000	-140.00	

  

Total Booked	1400.00
Amount Paid	0.00

3. When the Invoice is created, the Free Seed Discount Product must be on the Invoice to offset the price for the seed and correctly relieve the booked Product.